

Rossford Exempted Village School District

Alternate Transportation Guidelines

Purpose: To provide safe and consistent transportation for all students. Varying schedules pose a safety issue for students. It is in the best interest of our students that we limit pick up and drop off locations.

Rossford Schools will provide transportation to and from the student's residential address or the assigned bus stop, to the Community Learning Center, or one alternate location. Parent pick up will still be an option as well. Changes to the schedule will only be made for emergencies (example: hospital visit, not inclement weather) and a note needs to be to the school by noon that day.

Alternate Transportation

Rossford Schools will provide transportation to one alternative address.

- A. An Alternate Transportation form must be completed.
- B. Forms must be returned to the Transportation Department prior to July 31 for guaranteed approval for the upcoming school year.
- C. After July 31, alternate transportation will be based on bus capacity and route availability.
- D. Parents/Guardians will receive a letter by mail or email with a start date for alternate transportation approvals.
- E. Approval is not immediate. The process may take up to five (5) days to complete.
- F. Alternate transportation must be consistent week-to-week. Any form of transportation will need to be to the same Monday through Friday each week. For example, Jane Doe can be picked up Monday – Wednesday and ride the bus home Thursday and Friday.
- G. Parents/Guardians may request a different AM and PM drop off/pick up.
- H. Court ordered shared custody will be accommodated, but only on a weekly basis (e.g., one week with mom, next week with dad). Please submit a copy of the court order and a calendar with the Alternate Transportation form.